

## MODULE DESCRIPTOR

### Module Title

Residential Conveyancing for Paralegals

Reference	LL1005	Version	1
Created	August 2022	SCQF Level	SCQF 7
Approved	September 2023	SCQF Points	30
Amended		ECTS Points	15

### Aims of Module

To provide an overview and detail on the requirements of the role of a paralegal specialising in residential conveyancing.

### Learning Outcomes for Module

On completion of this module, students are expected to be able to:

- 1 Identify the key legal issues as they reflect the practical requirements of conveyancing
- 2 Relate compliance with the key processes which are followed in the selling of a residential property
- 3 Achieve compliance with the key processes involved in the purchase of a residential property, including the processes and interaction with the Registers of Scotland
- 4 Acquire the ability to manage and deal with the key financial and taxation issues which arise in the course of residential conveyancing

### Indicative Module Content

An overview of the requirements for residential conveyancing including the legal framework, the issues which arise when selling a residential property, the issues which arise when purchasing a residential property and the taxation and other financial issues which arise. This includes the processes within the Registers of Scotland.

### Module Delivery

Materials will be delivered in the University's online learning environment. Formative activities such as forum postings and online quizzes will help prompt learning reflection as a foundation for discussion in online live tutorials. Students will be encouraged to engage with how the materials being taught are evidence and embedded in their work based practice and this will be discussed and captured in the ways outlined above, and through the assessment. These materials will be supplemented by Law Society supported materials where appropriate.

Indicative Student Workload	Full Time	Part Time
Contact Hours	N/A	22
Non-Contact Hours	N/A	100
Placement/Work-Based Learning Experience [Notional] Hours	N/A	178
TOTAL	N/A	300
<i>Actual Placement hours for professional, statutory or regulatory body</i>		100

## ASSESSMENT PLAN

If a major/minor model is used and box is ticked, % weightings below are indicative only.

### Component 1

Type:	Coursework	Weighting:	100%	Outcomes Assessed:	1, 2, 3, 4
Description:	Coursework in the form of a portfolio capturing both the student's reflections on their learning process and the application of the learning materials in practice as well as the understanding and application of the relevant rules and processes themselves.				

### Component 2

Type:	Practical Exam	Weighting:	0%	Outcomes Assessed:	1, 2, 3, 4
Description:	Participation Requirement to ensure students engage with and develop underlying knowledge and skills. Details in Performance Descriptor.				

## MODULE PERFORMANCE DESCRIPTOR

### Explanatory Text

Component 1 bears 100% of the grade required to generate the module grade. Component 2 is a participation requirement with each student normally required to complete interactive activities in this module and attend and participate in at least 4 out of the 6 synchronous online tutorial sessions. Non-submission of component 1 or non-completion of the participation competences in component 2 will result in an NS grade. An overall minimum grade D is required to pass the module. An overall minimum grade D is required to pass the module.

Module Grade	Minimum Requirements to achieve Module Grade:
<b>A</b>	A:Pass
<b>B</b>	B:Pass
<b>C</b>	C:Pass
<b>D</b>	D:Pass
<b>E</b>	E:Pass
<b>F</b>	F:Pass
<b>NS</b>	Non-submission of work by published deadline or non-attendance for examination

## Module Requirements

Prerequisites for Module	None, in addition to course entry requirements
Corequisites for module	None.
Precluded Modules	None.

Module Ref:

LL1005 v1

## INDICATIVE BIBLIOGRAPHY

None.