

## MODULE DESCRIPTOR

### Module Title

Professionalism Ethics And Values For Paralegals

Reference	LL1003	Version	1
Created	August 2022	SCQF Level	SCQF 7
Approved	September 2023	SCQF Points	30
Amended		ECTS Points	15

### Aims of Module

The module aims to help paralegal manage professional risk environment and issues of ethics, conduct and the regulatory constraints around paralegal practice.

### Learning Outcomes for Module

On completion of this module, students are expected to be able to:

- 1 Recognise the specific ethical issues and requirements on paralegals
- 2 Outline the general regulatory environment as it impacts on paralegals
- 3 Describe the ethical and regulatory environment for the legal profession as a whole

### Indicative Module Content

The module provides an overview of the ethical and regulatory requirements of the overall legal profession, and any analogous roles and places the paralegal within that. It also covers the overall regulatory environment for paralegals and includes topics such as (1) Ethics in paralegal practice (2) (3) the regulatory requirements of paralegal practice (4) information integrity (5) equality and diversity and (6) governance in practice

### Module Delivery

Materials will be delivered in the University's online learning environment. Formative activities such as forum postings and online quizzes will help prompt learning reflection as a foundation for discussion in online live tutorials. Students will be encouraged to engage with how the materials being taught are evidence and embedded in their work based practice and this will be discussed and captured in the ways outlined above, and through the assessment. These materials will be supplemented by Law Society supported materials where appropriate.

Indicative Student Workload	Full Time	Part Time
Contact Hours	N/A	22
Non-Contact Hours	N/A	100
Placement/Work-Based Learning Experience [Notional] Hours	N/A	178
TOTAL	N/A	300
<i>Actual Placement hours for professional, statutory or regulatory body</i>		10

## ASSESSMENT PLAN

If a major/minor model is used and box is ticked, % weightings below are indicative only.

### Component 1

Type:	Coursework	Weighting:	100%	Outcomes Assessed:	1, 2, 3
Description:	Coursework in the form of a portfolio capturing the student's reflections on their learning and analysis of the relevant material, and its application to the role of a paralegal.				

### Component 2

Type:	Practical Exam	Weighting:	0%	Outcomes Assessed:	1, 2, 3
Description:	Participation Requirement to ensure students engage with and develop underlying knowledge and skills. Details in Performance Descriptor.				

## MODULE PERFORMANCE DESCRIPTOR

### Explanatory Text

Components 1 bears 100% of the grade required to generate the module grade. Component 2 is a participation requirement with each student normally required to complete interactive activities in this module and attend and participate in at least 4 out of the 6 synchronous online tutorial sessions. Non-submission of component 1 or non-completion of the participation competences in component 2 will result in an NS grade. An overall minimum grade D is required to pass the module.

Module Grade	Minimum Requirements to achieve Module Grade:
<b>A</b>	A:Pass
<b>B</b>	B:Pass
<b>C</b>	C:Pass
<b>D</b>	D:Pass
<b>E</b>	E:Pass
<b>F</b>	F:Pass
<b>NS</b>	Non-submission of work by published deadline or non-attendance for examination

## Module Requirements

Prerequisites for Module	None, in addition to course entry requirements
Corequisites for module	None.
Precluded Modules	None.

Module Ref:

LL1003 v1

## INDICATIVE BIBLIOGRAPHY

None.