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MODULE DESCRIPTOR

Module Title

Professional Practice (6 week)

| | | | |
|-----------|--------------|-------------|--------|
| Reference | CB3983 | Version | 1 |
| Created | January 2020 | SCQF Level | SCQF 9 |
| Approved | June 2018 | SCQF Points | 30 |
| Amended | June 2018 | ECTS Points | 15 |

Aims of Module

To provide students with the opportunity to apply academic and practitioner knowledge and skills to a workplace experience related to their particular area of study.

Learning Outcomes for Module

On completion of this module, students are expected to be able to:

- 1 Perform, demonstrate and explain a range of appropriate workplace skills and tasks, taking account of practical and managerial criteria for performance.
- 2 Relate the theories, models, concepts and principles of formal study to a particular working environment.
- 3 Demonstrate effective self-evaluation of experience and skills gained whilst engaged in professional practice.

Indicative Module Content

The module offers a six-week period of professional practice, selected with guidance in collaboration with the Placement Office. Students gain the opportunity to experience the practicalities and challenges of relevant workplace situations and develop evaluative and reflective practitioner skills and attitudes. Students are also expected to critically evaluate the workplace environment; eg operational and managerial structures, communication practices, financial profile and process, product mix (where appropriate) and professional practices.

Module Delivery

Pre-placement briefings and tutorial support; debriefing on return from placement; supervised and unsupervised assignments and tasks in the workplace; student-centred learning and private study. Supervision is provided by the employer and both student's progress and the appropriateness of the learning experience is checked by the supervising lecturer.

Indicative Student Workload

| | Full Time | Part Time |
|--|-----------|-----------|
| Contact Hours | 10 | N/A |
| Non-Contact Hours | N/A | N/A |
| Placement/Work-Based Learning Experience [Notional] Hours | 290 | N/A |
| TOTAL | 300 | N/A |
| <i>Actual Placement hours for professional, statutory or regulatory body</i> | 290 | |

ASSESSMENT PLAN

If a major/minor model is used and box is ticked, % weightings below are indicative only.

Component 1

| | | | | | |
|--------------|---------------------------------|------------|------|--------------------|---------|
| Type: | Coursework | Weighting: | 100% | Outcomes Assessed: | 1, 2, 3 |
| Description: | Individual Portfolio Assessment | | | | |

MODULE PERFORMANCE DESCRIPTOR**Explanatory Text**

The calculation of the overall grade for this module is based on 100% weighting of C1. An overall minimum grade D is required to pass the module.

| Module Grade | Minimum Requirements to achieve Module Grade: |
|--------------|--|
| A | The student needs to achieve an A in C1. |
| B | The student needs to achieve a B in C1. |
| C | The student needs to achieve a C in C1. |
| D | The student needs to achieve a D in C1. |
| E | The student needs to achieve an E in C1. |
| F | The student needs to achieve an F in C1. |
| NS | Non-submission of work by published deadline or non-attendance for examination |

Module Requirements

| | |
|--------------------------|-------|
| Prerequisites for Module | None. |
| Corequisites for module | None. |
| Precluded Modules | None. |

ADDITIONAL NOTES

This module may take the form of a period of industrial placement. Some placement organisations offer remuneration whereas others do not. Students should appreciate that they may well have to fund the placement period themselves.

INDICATIVE BIBLIOGRAPHY

- 1 BOWDEN, J., 2011. *Writing a report: how to prepare, write and present effective reports*. 9th ed. Oxford: How to Books.
- 2 FANTHOME, C., 2004. *Work placements: a survival guide for students*. Basingstoke: Palgrave Macmillan.
- 3 LEWIS, R. and INGLIS, J., 2005. *How to write reports: the key to successful reports*. Cambridge: National Extension College Trust Ltd.
- 4 Students will be guided to particular information sources related to the placement experience and the host organisation, and dependent on their degree discipline.