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## MODULE DESCRIPTOR

### Module Title

Personal and Business Finance

Reference	BS2268	Version	7
Created	August 2021	SCQF Level	SCQF 8
Approved	July 2019	SCQF Points	15
Amended	August 2021	ECTS Points	7.5

### Aims of Module

To develop an introductory knowledge and understanding of personal and business finance.

### Learning Outcomes for Module

On completion of this module, students are expected to be able to:

- 1 Evaluate the main areas of personal finance for individuals.
- 2 Explain the main types of taxation and prepare basic tax calculations.
- 3 Evaluate sources of finance for business.

### Indicative Module Content

None.

### Module Delivery

This module will be delivered by a combination of face to face and on-line lectures together with supported weekly workshops.

### Indicative Student Workload

	Full Time	Part Time
Contact Hours	36	N/A
Non-Contact Hours	114	N/A
Placement/Work-Based Learning Experience [Notional] Hours	N/A	N/A
TOTAL	150	N/A
<i>Actual Placement hours for professional, statutory or regulatory body</i>		

**ASSESSMENT PLAN**

If a major/minor model is used and box is ticked, % weightings below are indicative only.

**Component 1**

Type: Examination Weighting: 100% Outcomes Assessed: 1, 2, 3  
 Description: Closed book examination

**MODULE PERFORMANCE DESCRIPTOR****Explanatory Text**

Component 1 comprises 100% of the module grade. To pass the module, a D grade is required.

Module Grade	Minimum Requirements to achieve Module Grade:
A	A
B	B
C	C
D	D
E	E
F	F
NS	Non-submission of work by published deadline or non-attendance for examination

**Module Requirements**

Prerequisites for Module	None.
Corequisites for module	None.
Precluded Modules	None.

**INDICATIVE BIBLIOGRAPHY**

- 1 ATRILL, P. and MCLANEY, E., 2022. *Accounting and Finance for Non-specialists*. 12th ed. Harlow: Pearson Education Limited.
- 2 CALLAGHAN, G. FRIBBANCE, I. and HIGGINSON, M., 2012. *Personal Finance*. 2nd ed. Basingstoke: Palgrave Macmillan.
- 3 LOWE, J., 2010. *Be your own financial adviser*. Harlow: Financial Times Prentice Hall.