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## MODULE DESCRIPTOR

### Module Title

Contract Performance Management

Reference	SUM406	Version	2
Created	May 2017	SCQF Level	SCQF 11
Approved	June 2012	SCQF Points	15
Amended	December 2017	ECTS Points	7.5

### Aims of Module

To critically appraise the needs and requirements of contract performance management in an operations and project environment. To demonstrate the application and effectiveness of tools and techniques in controlling commercial contracts.

### Learning Outcomes for Module

On completion of this module, students are expected to be able to:

- 1 Appraise importance of the contract performance management and the role of negotiation in establishing performance measures.
- 2 Establish key performance measures and their corresponding criteria in relation to the project business environment and deliverables.
- 3 Critically appraise key contract and project monitoring and control techniques and their importance in achieving a successful outcome.
- 4 Assess the different tools and techniques used in managing and supervising contractor performance.

### Indicative Module Content

Service level agreements, key performance indicators, negotiation, tools and techniques for managing performance, and project control, project monitoring, control and reporting, work supervision, work content resource management, change control, post project evaluation and knowledge creation. Industry based, real world case studies and scenarios.

### Module Delivery

The module is delivered in Distance Learning Mode by self directed web-based learning materials supported by on-line tutorials and discussion forums.

**Indicative Student Workload**

	Full Time	Part Time
Contact Hours	N/A	70
Non-Contact Hours	N/A	80
Placement/Work-Based Learning Experience [Notional] Hours	N/A	N/A
TOTAL	N/A	150
Actual Placement hours for professional, statutory or regulatory body		

**ASSESSMENT PLAN**

If a major/minor model is used and box is ticked, % weightings below are indicative only.

**Component 1**

Type:	Coursework	Weighting:	40%	Outcomes Assessed:	1, 2, 3
Description:	Normally a longitudinal assessment involving topic discussion forums (20%) and a group presentation (20%).				

**Component 2**

Type:	Coursework	Weighting:	60%	Outcomes Assessed:	2, 3, 4
Description:	An individual written piece of work.				

**MODULE PERFORMANCE DESCRIPTOR****Explanatory Text**

In order to pass the module students must achieve 40% or greater in each component.

Module Grade	Minimum Requirements to achieve Module Grade:
<b>A</b>	70% or greater
<b>B</b>	60% or greater
<b>C</b>	50% or greater
<b>D</b>	40% or greater
<b>E</b>	35% or greater
<b>F</b>	Less than 35%
<b>NS</b>	Non-submission of work by published deadline or non-attendance for examination

**Module Requirements**

Prerequisites for Module	None in addition to course entry requirements or equivalent.
Corequisites for module	None.
Precluded Modules	None.

**ADDITIONAL NOTES**

The module may be taken as a stand-alone study package.

**INDICATIVE BIBLIOGRAPHY**

- |   |   |
|---|---|
| 1 | Gower, 2000. Gower Handbook of Project Management. Edited by R. Turner and S. Simister, 3rd edition, Gower publishing limited           |
| 2 | Lowe, D., & Leiringer, R., 2006. Commercial Managemen of projects. Blackwell Publishing   |
| 3 | Mantel, S., et al., 2001. Project Management in Practice, John Wiley & Sons, INC  |
| 4 | Nicholas, J. M.& Steyn, H, 2012. Project Management for Business and Technology, 4th edition, Routledge                                 |
| 5 | Cummins,T., David, M., & Kawamoto, K., 2011. Contract & Commercial Management - The Operational Guide. Publisher: Van Haren Publishing, |