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MODULE DESCRIPTOR

Module Title

Private Client			
Reference	LLM191	Version	1
Created	March 2018	SCQF Level	SCQF 11
Approved	September 2018	SCQF Points	20
Amended		ECTS Points	10

Aims of Module

To develop the practical skills of taking instructions, advising on testate and intestate succession, preparing wills, administering executries, trusts and curatories.

Learning Outcomes for Module

On completion of this module, students are expected to be able to:

- 1 Interview and take instructions from a client, write to the client advising on basic matters in relation to estate planning, including the giving of simple tax planning advice and plan and draft a suitable will and testate documentation for a client taking account of the tax implications
- 2 Advise a client on matters in relation to intestate succession including prior rights and legal rights, identify the appropriate executor on intestacy and draft the related documents
- 3 Understand and apply the law of testate succession and interpretation of wills and administer an executy, demonstrate an awareness of the implications of income tax and capital gains tax on the executries and beneficiaries
- 4 Understand and explain the law on trusts including tax implications
- 5 Draft appropriate documentation for appointment of attorney or guardian and advise on options of executing living wills
- 6 Communicate by letter, telephone and email in a professional manner

Indicative Module Content

Interview skills, professional communication by letter writing, telephone and email, testate and intestate succession, drafting testamentary and intestate documents, tax planning, administering an executy, law of trusts, the law on incapacity, appointment of attorney or guardian, living wills

Module Delivery

Small group tutorials/seminars, role play, problem solving, drafting exercises, forum postings, quizzes and portfolio building

Indicative Student Workload	Full Time	Part Time
Contact Hours	52	52
Non-Contact Hours	148	148
Placement/Work-Based Learning Experience [Notional] Hours	N/A	N/A
TOTAL	200	200
Actual Placement hours for professional, statutory or regulatory body		

ASSESSMENT PLAN

If a major/minor model is used and box is ticked, % weightings below are indicative only.

Component 1

Type: Coursework Weighting: 30% Outcomes Assessed: 1, 6
 Description: Role play exercises

Component 2

Type: Coursework Weighting: 70% Outcomes Assessed: 1, 2, 3, 4, 5, 6
 Description: Written coursework exercise

Component 3

Type: Coursework Weighting: 0% Outcomes Assessed: 1, 2, 3, 4, 5, 6
 Description: such online activities as are required to complete the participation element of the module

MODULE PERFORMANCE DESCRIPTOR

Explanatory Text

The Module is assessed by three components: C1 - Role play - 30% weighting. C2 - Coursework - 70% weighting. C3 -such online activities as are required to pass the participation element of the module on a pass /fail basis. Module Pass Mark = Grade D (40%)

Module Grade	Minimum Requirements to achieve Module Grade:
A	At least 70% on weighted aggregate and at least 40% in each component
B	At least 60% on weighted aggregate and at least 40% in each component
C	At least 50% on weighted aggregate and at least 40% in each component
D	At least 40% on weighted aggregate and at least 40% in each component
E	At least 35% on weighted aggregate
F	Less than 35% on weighted aggregate
NS	Non-submission of work by published deadline or non-attendance for examination

Module Requirements

Prerequisites for Module	None.
Corequisites for module	None.
Precluded Modules	None.

ADDITIONAL NOTES

Currie on Confirmation is available on Westlaw therefore to all students who access the RGU website and pages. It is also available in our library. The course documentation is on the Moodle page. Students should refer to the styles etc posted, if advised to by their tutors.

INDICATIVE BIBLIOGRAPHY

- 1 GIBBS, A. and GORDON, A., LAW BASICS - SUCCESSION 2012. *Succession*.. most up to date ed. Edinburgh: W. Green. (Law Basics series)
- 2 SCOBIE E.M., 2010. *Currie on Confirmation of executors*. 9th ed. Edinburgh: Thomson/W. Green