

MODULE DESCRIPTOR

Module Title

Legal Skills and Concepts (Online LLB)

Reference	LL2322	Version	3
Created	January 2022	SCQF Level	SCQF 9
Approved	May 2017	SCQF Points	15
Amended	January 2022	ECTS Points	7.5

Aims of Module

1. To develop understanding of, and the ability to apply, practical legal skills in areas such as communication, negotiation, client interviewing and counselling, and dispute resolution.
2. To deepen student knowledge and appreciation of the nature of law and of key legal concepts, such as rights and justice, and their operation in practice.

Learning Outcomes for Module

On completion of this module, students are expected to be able to:

- 1 Apply key document drafting skills pertinent to legal practice.
- 2 Explain, and demonstrate a critical understanding of, the nature of law and of legal concepts including legal obligation, rights, and justice.
- 3 Demonstrate a practical knowledge of sound client interviewing and negotiating techniques.
- 4 Appraise the range of dispute resolution methods available.

Indicative Module Content

One part of the module will develop key practical transferrable skills required in the workplace such as drafting, client interviewing and counselling, negotiation, and the selection of appropriate dispute resolution alternatives. The other part of the module will explore major legal concepts such as legal obligation, rights, and the idea of justice.

Module Delivery

This is a lecture and tutorial based module. Lectures provide core module content. Tutorials develop associated higher level skills through student centred learning. In addition, online activities will form part of the module contact time.

Indicative Student Workload	Full Time	Part Time
Contact Hours	36	36
Non-Contact Hours	114	114
Placement/Work-Based Learning Experience [Notional] Hours	N/A	N/A
TOTAL	150	150
Actual Placement hours for professional, statutory or regulatory body		

ASSESSMENT PLAN

If a major/minor model is used and box is ticked, % weightings below are indicative only.

Component 1

Type:	Coursework	Weighting:	60%	Outcomes Assessed:	1, 2, 3
Description:	Written coursework worth 60% of the overall module grade.				

Component 2

Type:	Coursework	Weighting:	40%	Outcomes Assessed:	3, 4
Description:	Written coursework worth 40% of the overall module grade.				

Component 3

Type:	Coursework	Weighting:	0%	Outcomes Assessed:	1, 2, 3, 4
Description:	Compliance on a pass/fail basis with the requirement to participate in online forum and tutorial activities.				

MODULE PERFORMANCE DESCRIPTOR

Explanatory Text

The first grade represents Component 1 (coursework) weighted at major (60%) and the second, Component 2 (coursework), weighted at minor (40%). Component 3 is pass/fail competencies. Component 3 is a participation requirement with each student required to attend to such activities as are required on the module.

Non-submission of either component 1 or 2 or non-completion of the pass/fail competencies will result in an NS grade. An overall minimum grade D is required to pass the module. Minimum Requirements to achieve Module Grade: Major: Minor: Competency: C1: C2: C3

Module Grade	Minimum Requirements to achieve Module Grade:
A	A:A:Pass or A:B:Pass
B	A:C:Pass or A:D:Pass or B:A:Pass or B:B:Pass or B:C:Pass or C:A:Pass
C	A:E:Pass or B:D:Pass or B:E:Pass or C:B:Pass or C:C:Pass or C:D:Pass or D:A:Pass or D:B:Pass or E:A:Pass
D	C:E:Pass or D:C:Pass or D:D:Pass or D:E:Pass or E:B:Pass or E:C:Pass
E	A:F:Pass or B:F:Pass or C:F:Pass or D:F:Pass or E:D:Pass or E:E:Pass or E:F:Pass or F:A:Pass or F:B:Pass or F:C:Pass or F:D:Pass
F	F:E:Pass or F:F:Pass
NS	Non-submission of work by published deadline or non-attendance for examination

Module Requirements

Prerequisites for Module	None.
Corequisites for module	None.
Precluded Modules	None.

INDICATIVE BIBLIOGRAPHY

- 1 BROWN, H.J., 2011. *ADR principles and practice*. 3rd ed. London: Sweet and Maxwell.
- 2 BOYLE, F., and CAPPS, D., 2020 *A Practical Guide to Lawyering Skills*. Oxford: Oxford University Press.
- 3 FINCH, E., and FAFINSKI, S., 2014. *Employability skills for law students*. Oxford: Oxford University Press.
- 4 LEWICKI, R., et al., 2010. *Essentials of negotiation*. 5th ed. New York: McGraw-Hill/Irwin.
- 5 MALCOLM, E.A., 2009. *A guide to mediating in Scotland*. Dundee: Dundee University Press.
- 6 TODD, A. and SIM, I., 2016. *Commercial awareness for lawyers*. Edinburgh: W Green.
- 7 WACKS, R., 2015. *Understanding jurisprudence*. 4th ed. Oxford: Oxford University Press
- 8 HIGGINS, E. and TATHAM,L., 2011. *Successful Legal Writing* 2nd ed. London: Sweet and Maxwell