

## MODULE DESCRIPTOR

### Module Title

Project Management, Team-Working and Leadership

Reference	EN3800	Version	9
Created	March 2023	SCQF Level	SCQF 9
Approved	March 2004	SCQF Points	15
Amended	August 2023	ECTS Points	7.5

### Aims of Module

To provide the student with the ability to implement project management and understand the factors influencing team-working and good leadership.

### Learning Outcomes for Module

On completion of this module, students are expected to be able to:

- 1 Develop a project plan with the appropriate economic, environmental and risk analysis using suitable strategic planning tools and techniques.
- 2 Critically evaluate the issues involved in the development of a project and the impact cost, time and resource and their trade-offs have on the success of a project
- 3 Determine the role and responsibilities of the project manager and project leader in different organisational settings.
- 4 Demonstrate the behavioural characteristics and traits required for successful team performance

### Indicative Module Content

Review of general project management principles. Introduction to project planning, project control, project life cycle, project documentation and the systematic approach to planning. Strategic planning tools for project estimating, decision making, planning, Finance and costing. Role and responsibilities of the project manager and project leader, understanding motivation issues within the team environment. Team working, group dynamics and their contribution and impact on project success.

### Module Delivery

Full-time students: This module is delivered by a combination of lectures, tutorials and prerecorded materials. It will be supported by in class activities and exercises. Part-time students: This module is delivered by a combination of online lectures, tutorials and prerecorded materials. It will be supported by drop-in evening sessions on line.

**Indicative Student Workload**

	Full Time	Part Time
Contact Hours	40	40
Non-Contact Hours	110	110
Placement/Work-Based Learning Experience [Notional] Hours	N/A	N/A
TOTAL	150	150
<i>Actual Placement hours for professional, statutory or regulatory body</i>		

**ASSESSMENT PLAN**

If a major/minor model is used and box is ticked, % weightings below are indicative only.

**Component 1**

Type:	Coursework	Weighting:	100%	Outcomes Assessed:	1, 2, 3, 4
Description:	Group presentation based on a given project scenario accompanied by a reflective account of their contribution to and their learning from the group work. Both participation in the presentation and submission of the reflective summary are required in order to pass the module.				

**MODULE PERFORMANCE DESCRIPTOR****Explanatory Text**

Component 1 comprises 100% of the module grade. To pass the module, a grade D is required.

Module Grade	Minimum Requirements to achieve Module Grade:
<b>A</b>	A
<b>B</b>	B
<b>C</b>	C
<b>D</b>	D
<b>E</b>	E
<b>F</b>	F
<b>NS</b>	Non-submission of work by published deadline or non-attendance for examination

**Module Requirements**

Prerequisites for Module	Successful completion of SCQF 8 level or equivalent.
Corequisites for module	None.
Precluded Modules	None.

**INDICATIVE BIBLIOGRAPHY**

- 1 COVEY, S.R. 2020. The 7 Habits of Highly Effective People: Powerful Lessons in Personal Change. New York. Simon and Schuster.
- 2 JANTZER, M. et al, 2020. The Art of Leadership, Concepts and Successful Practice. Berlin. Springer.
- 3 KERZNER, H., 2017. Project Management: a systems approach to planning, scheduling and controlling. John Wiley & Sons, Inc, Hoboken, New Jersey.
- 4 LOCK, D., 2014. The Essentials of Project Management. 4th ed. Oxon. Taylor and Francis Group.
- 5 RICHMAN, L., 2012. Improving your project management skills. 2nd ed. New York. American Management Association.