

## MODULE DESCRIPTOR

### Module Title

Project Management, Team-Working and Leadership

Reference	EN3800	Version	7
Created	August 2021	SCQF Level	SCQF 9
Approved	March 2004	SCQF Points	15
Amended	August 2021	ECTS Points	7.5

### Aims of Module

To provide the student with the ability to implement project management and understand the factors influencing team-working and good leadership.

### Learning Outcomes for Module

On completion of this module, students are expected to be able to:

- 1 Identify the role and responsibilities of the project manager in different organisational settings.
- 2 Carry out project planning using manual and computer-based IT systems.
- 3 Carry out an appropriate economic and environmental analysis with the use of suitable strategic planning tools and techniques.
- 4 Explain the requirements for successful team working and the characteristics of a leader and project manager.

### Indicative Module Content

Review of general project management principles. Introduction to project planning, project control, project life cycle, project documentation and the systematic approach to planning. Role and responsibilities of the project manager and leader, conflict resolution, understanding motivation issues within the team environment. Manual and computer-based systems for project estimation, planning, costing and decision making. Introduction to team-working, different types of team player, group dynamics. Other general and topical issues around the management of projects.

### Module Delivery

The module is taught using a structured programme of learning materials, case studies, practical exercises and student-centred learning.

<b>Indicative Student Workload</b>	Full Time	Part Time
Contact Hours	36	36
Non-Contact Hours	114	114
Placement/Work-Based Learning Experience [Notional] Hours	N/A	N/A
<b>TOTAL</b>	<b>150</b>	<b>150</b>
<i>Actual Placement hours for professional, statutory or regulatory body</i>		

**ASSESSMENT PLAN**

*If a major/minor model is used and box is ticked, % weightings below are indicative only.*

**Component 1**

Type: Coursework Weighting: 40% Outcomes Assessed: 1, 4  
 Description: Individual report.

**Component 2**

Type: Coursework Weighting: 60% Outcomes Assessed: 2, 3  
 Description: Group report.

**MODULE PERFORMANCE DESCRIPTOR**

**Explanatory Text**

The module has 2 components and to gain an overall pass a minimum D grade must be achieved in each component. The component weighting is as follows: C1 is worth 40% and C2 is worth 60%.

		Coursework:						
		A	B	C	D	E	F	NS
Coursework:	<b>A</b>	A	A	B	B	E	E	
	<b>B</b>	B	B	B	C	E	E	
	<b>C</b>	B	C	C	C	E	E	
	<b>D</b>	C	C	D	D	E	E	
	<b>E</b>	E	E	E	E	E	F	
	<b>F</b>	E	E	E	F	F	F	
	<b>NS</b>	Non-submission of work by published deadline or non-attendance for examination						

**Module Requirements**

Prerequisites for Module	Successful completion of SCQF 8 level or equivalent.
Corequisites for module	None.
Precluded Modules	None.

**INDICATIVE BIBLIOGRAPHY**

- 1 COVEY, S.R. 20015. The 7 Habits of Highly Effective People. New York. Simon and Schuster.
- 2 JANTZER, M. et al, 2020. The Art of Leadership, Concepts and Successful Practice. Berlin. Springer.
- 3 KERZNER, H., 2017. Project Management: a systems approach to planning, scheduling and controlling. John Wiley & Sons, Inc, Hoboken, New Jersey.
- 4 LOCK, D., 2013. Project Management. 10th ed. Farnham. Gower.
- 5 RICHMAN, L., 2012. Improving your project management skills. 2nd ed. New York. American Management Association.