

## MODULE DESCRIPTOR

### Module Title

Project Management, Team-Working and Leadership

Reference	EN3800	Version	4
Created	May 2017	SCQF Level	SCQF 9
Approved	March 2004	SCQF Points	15
Amended	May 2017	ECTS Points	7.5

### Aims of Module

To provide the student with the ability to implement project management and understand the factors influencing team-working and good leadership.

### Learning Outcomes for Module

On completion of this module, students are expected to be able to:

- 1 Identify the role and responsibilities of the project manager in different organisational settings.
- 2 Carry out project planning using manual and computer-based IT systems.
- 3 Carry out a basic economic and environmental impact evaluation of a project.
- 4 Explain the requirements for successful team-working and the characteristics of a leader.

### Indicative Module Content

Review of general management principles. Introduction to project planning, project control, project life cycle, systematic approach to planning, chart systems. Team working, role and responsibilities of project manager. Project documentation. Control techniques, manual and computer-based systems for estimation, planning, costing and decision making. Introduction to team-working, different types of team player, group dynamics. Leadership skills, conflict resolution, understanding motivation issues. Other general and topical issues around the management of projects.

### Module Delivery

The module is taught using a structured programme of learning materials, case studies, practical exercises and student-centred learning.

**Indicative Student Workload**

	Full Time	Part Time
Contact Hours	36	36
Non-Contact Hours	114	114
Placement/Work-Based Learning Experience [Notional] Hours	N/A	N/A
TOTAL	150	150
<i>Actual Placement hours for professional, statutory or regulatory body</i>		

**ASSESSMENT PLAN**

If a major/minor model is used and box is ticked, % weightings below are indicative only.

**Component 1**

Type: Coursework Weighting: 100% Outcomes Assessed: 1, 2, 3, 4

Description: An analysis of a major engineering project, including project management, team-working and leadership skills.

**MODULE PERFORMANCE DESCRIPTOR****Explanatory Text**

To pass the module, you must achieve a 40% mark from the coursework.

Module Grade	Minimum Requirements to achieve Module Grade:
<b>A</b>	=>70%
<b>B</b>	60-69%
<b>C</b>	50-59%
<b>D</b>	40-49%
<b>E</b>	35-39%
<b>F</b>	0-34%
<b>NS</b>	Non-submission of work by published deadline or non-attendance for examination

**Module Requirements**

Prerequisites for Module Successful completion of SCQF 8 level or equivalent.

Corequisites for module None.

Precluded Modules None.

**INDICATIVE BIBLIOGRAPHY**

- 1 COVEY, S.R. 1999. The 7 Habits of Highly Effective People. New York:Simon and Schuster.
- 2 BURKE, R., 2003. Project Management. 4th ed. Chichester:John Wiley.
- 3 FIELD, M. and KELLER, L., 1998. Project Management, Open University.