

MODULE DESCRIPTOR

Module Title

Professional Issues at Work Placement (Level 4)

Reference	CM4121	Version	1
Created	April 2018	SCQF Level	SCQF 10
Approved	June 2018	SCQF Points	30
Amended		ECTS Points	15

Aims of Module

To provide the student with an opportunity to apply ethical and personal transferable skills acquired on the course, in a real world work environment.

Learning Outcomes for Module

On completion of this module, students are expected to be able to:

- 1 Demonstrate a variety of skills including: (i) Staff relations skills (ii) Planning and Organisation skills (iii) Personal and Professional skills (iv) Communication skills
- 2 Develop professional skills as appropriate to their role in the host organisation.
- 3 Define ethical and professional behaviour with respect to working practices and environment.
- 4 Explain the legal constraints and obligations of the networking professional with respect to clients and society.

Indicative Module Content

The content of the Professional Issues at Work Placement (Level 4) module will be a continuation of the Network Management Work Placement (Level 3) module. Each student will review the agreed learning contract with the host organisation and carry out a programme which will enable the Learning Outcomes specified to be achieved.

Module Delivery

Supervised placement within a company by means of on-the-job training. In addition, students may be required to attend specific staff development workshops as designated by the host organisation. Students will be assigned an academic tutor.

Indicative Student Workload

	Full Time	Part Time
Contact Hours	N/A	N/A
Non-Contact Hours	N/A	N/A
Placement/Work-Based Learning Experience [Notional] Hours	300	N/A
TOTAL	300	N/A
<i>Actual Placement hours for professional, statutory or regulatory body</i>	300	

ASSESSMENT PLAN

If a major/minor model is used and box is ticked, % weightings below are indicative only.

Component 1

Type:	Coursework	Weighting:	100%	Outcomes Assessed:	1, 2, 3, 4
Description:	Coursework assignment where students submit a portfolio of evidence which will contain documentation for the periodic reviews, evidence from the student's Personal Development Portfolio (PDP) to support the learning achieved and a critical appraisal of their placement. In addition, the supervisor's assessment of the student's work will be considered.				

MODULE PERFORMANCE DESCRIPTOR**Explanatory Text**

The calculation of the overall grade for this module is based on 100% weighing of C1. An overall minimum grade D is required to pass the module.

Module Grade	Minimum Requirements to achieve Module Grade:
A	The student needs to achieve an A in C1
B	The student needs to achieve a B in C1
C	The student needs to achieve a C in C1
D	The student needs to achieve a D in C1
E	The student needs to achieve an E in C1
F	The student needs to achieve an F in C1
NS	Non-submission of work by published deadline or non-attendance for examination

Module Requirements

Prerequisites for Module	None.
Corequisites for module	None.
Precluded Modules	None.

INDICATIVE BIBLIOGRAPHY

1	Placement Guidelines for Students. School of Computing and Digital Media. Internal document.
2	"BCS Code of Practice" online guide to good practice obtained from WWW.bcs.org./upload/pdf/cop.pdf .