

## MODULE DESCRIPTOR

### Module Title

Professional Issues at Work Placement (Level 4)

Reference	CM4121	Version	1
Created	April 2018	SCQF Level	SCQF 10
Approved	June 2018	SCQF Points	30
Amended		ECTS Points	15

### Aims of Module

To provide the student with an opportunity to apply ethical and personal transferable skills acquired on the course, in a real world work environment.

### Learning Outcomes for Module

On completion of this module, students are expected to be able to:

- 1 Demonstrate a variety of skills including: (i) Staff relations skills (ii) Planning and Organisation skills (iii) Personal and Professional skills (iv) Communication skills
- 2 Develop professional skills as appropriate to their role in the host organisation.
- 3 Define ethical and professional behaviour with respect to working practices and environment.
- 4 Explain the legal constraints and obligations of the networking professional with respect to clients and society.

### Indicative Module Content

The content of the Professional Issues at Work Placement (Level 4) module will be a continuation of the Network Management Work Placement (Level 3) module. Each student will review the agreed learning contract with the host organisation and carry out a programme which will enable the Learning Outcomes specified to be achieved.

### Module Delivery

Supervised placement within a company by means of on-the-job training. In addition, students may be required to attend specific staff development workshops as designated by the host organisation. Students will be assigned an academic tutor.

<b>Indicative Student Workload</b>	Full Time	Part Time
Contact Hours	N/A	N/A
Non-Contact Hours	N/A	N/A
Placement/Work-Based Learning Experience [Notional] Hours	300	N/A
TOTAL	300	N/A
<i>Actual Placement hours for professional, statutory or regulatory body</i>	300	

## ASSESSMENT PLAN

If a major/minor model is used and box is ticked, % weightings below are indicative only.

### Component 1

Type:	Coursework	Weighting:	100%	Outcomes Assessed:	1, 2, 3, 4
Description:	Coursework assignment where students submit a portfolio of evidence which will contain documentation for the periodic reviews, evidence from the student's Personal Development Portfolio (PDP) to support the learning achieved and a critical appraisal of their placement. In addition, the supervisor's assessment of the student's work will be considered.				

## MODULE PERFORMANCE DESCRIPTOR

### Explanatory Text

The calculation of the overall grade for this module is based on 100% weighing of C1. An overall minimum grade D is required to pass the module.

Module Grade	Minimum Requirements to achieve Module Grade:
<b>A</b>	The student needs to achieve an A in C1
<b>B</b>	The student needs to achieve a B in C1
<b>C</b>	The student needs to achieve a C in C1
<b>D</b>	The student needs to achieve a D in C1
<b>E</b>	The student needs to achieve an E in C1
<b>F</b>	The student needs to achieve an F in C1
<b>NS</b>	Non-submission of work by published deadline or non-attendance for examination

## Module Requirements

Prerequisites for Module	None.
Corequisites for module	None.
Precluded Modules	None.

## INDICATIVE BIBLIOGRAPHY

- 1 Placement Guidelines for Students. School of Computing and Digital Media. Internal document.
- 2 "BCS Code of Practice" online guide to good practice obtained from [WWW.bcs.org./upload/pdf/cop.pdf](http://WWW.bcs.org./upload/pdf/cop.pdf).