

MODULE DESCRIPTOR

Module Title

Providing Data Management Services

Reference	CB3967	Version	2
Created	April 2022	SCQF Level	SCQF 9
Approved	June 2016	SCQF Points	15
Amended	June 2022	ECTS Points	7.5

Aims of Module

The aim of this module is to enable students to develop knowledge and skills in providing data management services to meet the needs of service users.

Learning Outcomes for Module

On completion of this module, students are expected to be able to:

- 1 Present a critical understanding of corporate data categories versus 'working' projects and the relationships between them.
- 2 Practice customer focus in data service delivery in the context of a range of user workflows and business processes.
- 3 Describe typical job requests and design procedures to ensure that they are delivered satisfactorily and consistently.
- 4 Describe the typical data management projects and analyse the activities, resources and challenges in executing them.

Indicative Module Content

User engagement; Service management; Project support; Master data management; project data management; Data flow, transfer and exchange.

Module Delivery

Online distance learning

Indicative Student Workload

	Full Time	Part Time
Contact Hours	N/A	24
Non-Contact Hours	N/A	126
Placement/Work-Based Learning Experience [Notional] Hours	N/A	N/A
TOTAL	N/A	150
<i>Actual Placement hours for professional, statutory or regulatory body</i>		

ASSESSMENT PLAN

If a major/minor model is used and box is ticked, % weightings below are indicative only.

Component 1

Type:	Coursework	Weighting:	100%	Outcomes Assessed:	1, 2, 3, 4
Description:	Individual Portfolio Assessment				

MODULE PERFORMANCE DESCRIPTOR**Explanatory Text**

The calculation of the overall grade for this module is based on 100% weighting of C1. An overall minimum grade D is required to pass the module.

Module Grade	Minimum Requirements to achieve Module Grade:
A	The student needs to achieve an A in C1.
B	The student needs to achieve a B in C1.
C	The student needs to achieve a C in C1.
D	The student needs to achieve a D in C1.
E	The student needs to achieve an E in C1.
F	The student needs to achieve an F in C1.
NS	Non-submission of work by published deadline or non-attendance for examination

Module Requirements

Prerequisites for Module	None.
Corequisites for module	None.
Precluded Modules	None.

INDICATIVE BIBLIOGRAPHY

- 1 BELKHAMZA, Z., 2019. *Creating a culture for information systems success*. New York, NY: Business Expert Press.
- 2 HAWTIN, S., 2013. *The management of oil industry exploration and production data*. London: CreateSpace.
- 3 KAISER, A.K., 2021. *Become ITIL 4 foundation certified in 7 days*. Staines: Apress.