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MODULE DESCRIPTOR

Module Title

Professional Body of Knowledge

Reference	BSM804	Version	2
Created	March 2017	SCQF Level	SCQF 11
Approved	August 2013	SCQF Points	15
Amended	August 2017	ECTS Points	7.5

Aims of Module

To promote and demonstrate knowledge, competency and skills in managing, leading and directing project teams and stakeholders. This module covers most of the Project Management Body of Knowledge required for APM and PMI certification. It also requires the demonstration of commitment to Continuing Professional development (CPD) through and ability to systematically and continuously review personal development.

Learning Outcomes for Module

On completion of this module, students are expected to be able to:

- 1 Synthesise essential knowledge, skills and competency in project management to the required professional standard of project management practice.
- 2 Discuss and apply project management knowledge within the requirements of the project management profession.
- 3 Integrate knowledge of Project Management Standards such as APM, PMI and ISO
- 4 Assemble, evaluate and reflect on their individual CPD Portfolio in line with professional standards recognised by the project management profession.

Indicative Module Content

This module will cover key sections of the APM and/or PMI Project Management Bodies of Knowledge. Project Lifecycle phases, Project Management processes including tools and techniques will be covered. In addition, there shall be an integration of knowledge of Project Management Standards (ISO21500). Furthermore students are introduced to the concept of Continual Professional development within the context and standards of the project management profession.

Module Delivery

The module is delivered in Taught Mode by lectures, tutorials, interactive group work, presentations and directed self-study. The module is delivered in Distance Learning Mode by self directed web-based learning resources, on-line tutor support.

Indicative Student Workload

	Full Time	Part Time
Contact Hours	36	36
Non-Contact Hours	114	114
Placement/Work-Based Learning Experience [Notional] Hours	N/A	N/A
TOTAL	150	150
<i>Actual Placement hours for professional, statutory or regulatory body</i>		

ASSESSMENT PLAN

If a major/minor model is used and box is ticked, % weightings below are indicative only.

Component 1

Type:	Coursework	Weighting:	70%	Outcomes Assessed:	1, 2, 3
Description:	3hr written exam				

Component 2

Type:	Coursework	Weighting:	30%	Outcomes Assessed:	4
Description:	Creation of a reflective CPD Portfolio				

MODULE PERFORMANCE DESCRIPTOR**Explanatory Text**

The module is assessed by 2 components: C1 ? Examination ? 70% weighting C2 - Coursework - 30% weighting

Module Grade	Minimum Requirements to achieve Module Grade:
A	At least 70% on weighted aggregate and at least 35% in each component
B	At least 60% on weighted aggregate and at least 35% in each component
C	At least 50% on weighted aggregate and at least 35% in each component
D	At least 40% on weighted aggregate and at least 35% in each component
E	At least 35% on weighted aggregate
F	Less than 35% on weighted aggregate
NS	Non-submission of work by published deadline or non-attendance for examination

Module Requirements

Prerequisites for Module	None.
Corequisites for module	None.
Precluded Modules	None.

INDICATIVE BIBLIOGRAPHY

- 1 ASSOCIATION FOR PROJECT MANAGEMENT, 2012. *APM body of knowledge*. 6th ed. High Wycombe: Association for Project Management.
- 2 PROJECT MANAGEMENT INSTITUTE, 2013. *A guide to the project management body of knowledge (PMBOK guide)*. 5th ed. Newtown Square, PA: Project Management Institute.
- 3 SAUNDERS, M., LEWIS, P. and THORNHILL, A., 2012. *Research methods for business students*. 6th ed. Harlow: Pearson. *ebook*.
- 4 Students shall also be required to access a range of appropriate advanced text books, journal articles and conference papers.