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MODULE DESCRIPTOR

Module Title

Public Administration

Reference	BSM563	Version	3
Created	March 2017	SCQF Level	SCQF 11
Approved	March 2013	SCQF Points	15
Amended	July 2017	ECTS Points	7.5

Aims of Module

To develop knowledge and skills in relation to public administration. To develop an understanding of judicial review and the role of the in-house solicitor in public service.

Learning Outcomes for Module

On completion of this module, students are expected to be able to:

- 1 Understand and explain of the role and structure of public sector bodies
- 2 Understand, explain and apply the procedures involved in the administration and regulation of public meetings, the implementation of decisions and the respective roles of elected members and officers
- 3 Understand and explain the range of specialist activities required of public sector solicitors in relation to data protection, freedom of information, licensing and planning and apply legal principles to practical situations
- 4 Understand and apply issues of vires, accountability and value for money
- 5 Understand and apply the issues and procedures relating to judicial review

Indicative Module Content

The role of public sector bodies, public meetings, data protection, Freedom of Information, licensing and planning, vires, principles of accountability and value for money, issues and procedures relating to judicial review

Module Delivery

Seminars, problem solving, research and practical exercises

Indicative Student Workload

	Full Time	Part Time
Contact Hours	22	22
Non-Contact Hours	128	128
Placement/Work-Based Learning Experience [Notional] Hours	N/A	N/A
TOTAL	150	150
<i>Actual Placement hours for professional, statutory or regulatory body</i>		

ASSESSMENT PLAN

If a major/minor model is used and box is ticked, % weightings below are indicative only.

Component 1

Type: Coursework Weighting: 40% Outcomes Assessed: 1, 2, 3

Description: Written coursework exercise

Component 2

Type: Coursework Weighting: 40% Outcomes Assessed: 3, 4, 5

Description: Written coursework exercise

Component 3

Type: Coursework Weighting: 20% Outcomes Assessed: 1, 2, 3, 4, 5

Description: Class participation

MODULE PERFORMANCE DESCRIPTOR**Explanatory Text**

The Module is assessed by three components: C1 - Coursework - 40% weighting. C2 - Coursework - 40% weighting. C3 - Class participation - 20% weighting. Module Pass Mark = Grade D (40%)

Module Grade	Minimum Requirements to achieve Module Grade:
A	At least 70% on weighted aggregate and at least 40% in each component
B	At least 60% on weighted aggregate and at least 40% in each component
C	At least 50% on weighted aggregate and at least 40% in each component
D	At least 40% on weighted aggregate and at least 40% in each component
E	At least 35% on weighted aggregate
F	Less than 35% on weighted aggregate
NS	Non-submission of work by published deadline or non-attendance for examination

Module Requirements

Prerequisites for Module	None in addition to SCQF 11 entry requirement or equivalent.
Corequisites for module	None.
Precluded Modules	None.

ADDITIONAL NOTES

In addition to the text in the indicative bibliography, the student will be required to purchase the course materials.

INDICATIVE BIBLIOGRAPHY

- MUNRO J., 2007. *Public law*. 2nd ed. Edinburgh: Thomson/W.Green.