

Module Title Conveyancing	Reference	BSM558
	SCQF	SCQF
Keywords Law, conveyancing, purchase and sale, leasing	Level	11
	SCQF Points	20
	ECTS Points	10
	Created	March 2004
	Approved	March 2013
	Amended	March 2013
	Version No.	2

This Version is No Longer Current

The latest version of this module is available [here](#)

Prerequisites for Module

None in addition to SCQF 11 entry requirement or equivalent.

Indicative Student Workload

	Full Time	Part Time
<i>Contact Hours</i>		
Assessment	12	12
Tutorials/seminars	80	80

Corequisite Modules

None.

Directed Study

Directed Study	60	60
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Precluded Modules

None.

Private Study

Private Study	48	48
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Mode of Delivery

Aims of Module

To develop knowledge and understanding of basic domestic and commercial conveyancing transactions including the purchase and sale of residential properties and leasing and the professional and ethical considerations

Taught over both semester mainly by small group tutorials/seminars. Role play, problem solving, simulated transactions and portfolio building.

Assessment Plan

Learning Outcomes Assessed

relating to property transactions

Learning Outcomes for Module

On completion of this module, students are expected to be able to:

1. Understand and complete a straightforward purchase and sale transaction of a domestic property, including interviewing client, taking instructions, advising client negotiations, missives, examination of title, securities, drafting documentation, execution and registration, post settlement, tax implications and use of ARTL
2. Revise and draft a residential lease and related documents
3. Revise and draft a commercial lease and related documentation including rent review agreements and licences for works
4. Explain and discuss the professional and ethical issues encountered in transactions relating to land including confidentiality and conflict of interest, duty to lender, practice rules, money laundering and accounts rules applicable to conveyancing transactions

Component 1	1,4,5
Component 2	2,3,4,5
Component 3	1,2,3,4,5

Role play and written coursework worth 60% of the overall module grade (C1)

Class participation worth 10% of the overall module grade (C3)

Written coursework worth 30% of the overall module grade (C2)

Indicative Bibliography

1. GRETTON G.L. and REID K.G.C., 2011. *Conveyancing*. 4th Ed. Edinburgh: W. Green
2. REGISTERS OF SCOTLAND EXECUTIVE AGENCY, 2000. *Registration of title practice book: the practice of land registration in Scotland*. 2nd ed. Edinburgh: Registers of Scotland Executive Agency.

Additional Notes

In addition to the texts in the indicative bibliography, the student will be required to purchase the course materials.

5. Communicate in a professional manner with the client by a variety of methods including letter, telephone and email

Indicative Module Content

Interviewing and negotiation skills, examination of title, missives, matrimonial homes, civil partnership and family legislation, drafting documents, execution and registration, report to client, residential and commercial leasing rent review, licence for works, taxation, professional and ethical issues, confidentiality, money laundering, accounts rules, practice management, professional communication and client care.