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MODULE DESCRIPTOR

Module Title

Project Management - Change

Reference	BS3955	Version	2
Created	February 2017	SCQF Level	SCQF 9
Approved	July 2013	SCQF Points	20
Amended	August 2017	ECTS Points	10

Aims of Module

To understand the implications of change in projects, specifically in the safety, technical, commercial and contractual areas to ensure the limitations of change are minimised and opportunities maximised. To ensure that operations and processes conform to work procedures and/or established safe working practices so that when deviations arise they can be managed effectively and safely.

Learning Outcomes for Module

On completion of this module, students are expected to be able to:

- 1 Assess the risk in terms of safety, technical, commercial and contractual considerations when a change request is raised
- 2 Evaluate the key impact of change or variation on the contractual position
- 3 Appraise and discuss the opportunities and limitations of deviations or change and their significance for the work scope, cost, schedule and risks to a project
- 4 Establish the main procedures and/or processes that require to be in place to ensure that deviations or change are managed effectively and safely

Indicative Module Content

Purpose of change content; review of requests for change against the contract; categories of safety, technical, commercial and contractual; process and procedures for managing change and deviation; managing change prior to mobilisation and subsequently; variation requests including reason, impact and cost impact; managing significant change, opportunities, limitations, ensure the most favourable contract position.

Module Delivery

Module is delivered in both distance learning and blended modes through the use of online learning materials/activities, using relevant technologies, supported by discussion forums to maximise student engagement. Blended delivery will have the addition of face-to-face workshops designed to consolidate and strengthen the independent learning. This integrative approach to communication and learning will maximise the student experience.

Indicative Student Workload

	Full Time	Part Time
Contact Hours	N/A	N/A
Non-Contact Hours	N/A	200
Placement/Work-Based Learning Experience [Notional] Hours	N/A	N/A
TOTAL	N/A	200
<i>Actual Placement hours for professional, statutory or regulatory body</i>		

ASSESSMENT PLAN

If a major/minor model is used and box is ticked, % weightings below are indicative only.

Component 1

Type:	Coursework	Weighting:	100%	Outcomes Assessed:	1, 2, 3, 4
Description:	Integrative coursework produced at the end of module delivery				

MODULE PERFORMANCE DESCRIPTOR**Explanatory Text**

The module is assessed by one component: C1 - Coursework - 100% weighting. Module Pass Mark = Grade D (40%)

Module Grade	Minimum Requirements to achieve Module Grade:
A	70% or above
B	60% - 69%
C	50% - 59%
D	40% - 49%
E	35% - 39%
F	0% - 34%
NS	Non-submission of work by published deadline or non-attendance for examination

Module Requirements

Prerequisites for Module	None, in addition to course entry requirements
Corequisites for module	None.
Precluded Modules	None.

INDICATIVE BIBLIOGRAPHY

- 1 BURNES, B., 2014. *Managing change*. 6th ed. Harlow: Financial Times Prentice Hall.
- 2 CLEDEN, D., 2009. *Managing project uncertainty*. Farnham: Gower.
- 3 SENIOR, B. and SWAILES, S., 2010. *Organisational change*. 4th ed. Harlow: Financial Times Prentice Hall.