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MODULE DESCRIPTOR

Module Title

Project Management - Operations

Reference	BS3954	Version	2
Created	February 2017	SCQF Level	SCQF 9
Approved	July 2013	SCQF Points	20
Amended	August 2017	ECTS Points	10

Aims of Module

To provide an overview of the key principles, practices and concepts of project management operations, the tools and techniques used and an overall understanding of the broad project environment

Learning Outcomes for Module

On completion of this module, students are expected to be able to:

- 1 Discuss with illustrated examples the project life cycle, project processes, tools and techniques and the project environment
- 2 Analyse project planning and control activities
- 3 Discuss the 5 key variables of project management, cost, time, quality, scope, risk and the trade-offs and interaction between these variables
- 4 Develop competencies in establishing a project initiation document to include a preliminary scope statement, evaluation of options to deliver project, production of a work breakdown structure, Gantt chart and a risk matrix

Indicative Module Content

The module will provide students with an overview of project management and its key principles and practices; project life cycle and its underpinning role in monitoring project progress; processes of initiation and definition; business cases; objective setting; determining scope, identifying stakeholders, writing a business case, assessing strategies for delivering projects on budget and within scope; importance of people, communication and resources; leadership; structures and feedback paths through and across organisations.

Module Delivery

Module is delivered in both distance learning and blended modes through the use of online learning materials/activities, using relevant technologies, supported by discussion forums to maximise student engagement. Blended delivery will have the addition of face-to-face workshops designed to consolidate and strengthen the independent learning. This integrative approach to communication and learning will maximise the student experience.

Indicative Student Workload

	Full Time	Part Time
Contact Hours	N/A	N/A
Non-Contact Hours	N/A	200
Placement/Work-Based Learning Experience [Notional] Hours	N/A	N/A
TOTAL	N/A	200
<i>Actual Placement hours for professional, statutory or regulatory body</i>		

ASSESSMENT PLAN

If a major/minor model is used and box is ticked, % weightings below are indicative only.

Component 1

Type:	Coursework	Weighting:	100%	Outcomes Assessed:	1, 2, 3, 4
Description:	Integrative coursework produced at the end of module delivery				

MODULE PERFORMANCE DESCRIPTOR**Explanatory Text**

The module is assessed by one component: C1 - Coursework - 100% weighting. Module Pass Mark = Grade D (40%)

Module Grade	Minimum Requirements to achieve Module Grade:
A	70% or above
B	60% - 69%
C	50% - 59%
D	40% - 49%
E	35% - 39%
F	0% - 34%
NS	Non-submission of work by published deadline or non-attendance for examination

Module Requirements

Prerequisites for Module	None, in addition to course entry requirements
Corequisites for module	None.
Precluded Modules	None.

INDICATIVE BIBLIOGRAPHY

- 1 KLOPPENBORG, T.J., 2015. *Contemporary Project Management: Organize, Plan, Perform*. 3rd ed. Australia Cengage Learning.
- 2 LOCK, D., 2013. *Project management*. 10th ed. Farnham: Gower.
- 3 MANTEL, S.J., MERIDETH, J.R., SHAFER, S.M. and SUTTON, M.M., 2011. *Project management in practice*. 4th Ed. Hoboken, N.J.: Wiley. (International student version)
- 4 MCGHEE, P. and McALINEY, P., 2007. *Painless Project management: a step by step guide for planning, executing and managing projects*. Chichester: Wiley.