

MODULE DESCRIPTOR

Module Title

Managing Projects

Reference	BS3916	Version	6
Created	February 2017	SCQF Level	SCQF 9
Approved	May 2017	SCQF Points	15
Amended	May 2017	ECTS Points	7.5

Aims of Module

To provide an understanding of the key principles, practices and concepts of project management. To examine the broad project environment and apply project management tools and techniques to a simulated project.

Learning Outcomes for Module

On completion of this module, students are expected to be able to:

- 1 Establish the key project planning and control activities and apply the planning and control tools and techniques in a project environment.
- 2 Examine the project life cycle and its relationship with project activities and processes.
- 3 Discuss the 5 key variables of project management, cost, time, quality, scope and risk and the trade-offs and interaction between these variables.
- 4 Establish the change management procedures and processes required for effective project management.

Indicative Module Content

The module will provide a broad overview of project management principles including the fundamental activities, tools and techniques used in managing projects. The project life cycle will be discussed and its underpinning role in managing project progress. The phases of initiation, planning, execution, control and monitoring and close out will be examined and applied to a project case which requires students to set objectives, determine scope, identify stakeholders and write a business case. An overview of project environment, change control and its impact on managing scope, cost and schedule will be examined.

Module Delivery

The module is lecture based supplemented with tutorial sessions. Emphasis is based on an integrative approach to communication and learning with student involvement fostered through discussion and group working.

Indicative Student Workload

	Full Time	Part Time
Contact Hours	36	36
Non-Contact Hours	114	114
Placement/Work-Based Learning Experience [Notional] Hours	N/A	N/A
TOTAL	150	150
<i>Actual Placement hours for professional, statutory or regulatory body</i>		

ASSESSMENT PLAN

If a major/minor model is used and box is ticked, % weightings below are indicative only.

Component 1

Type:	Coursework	Weighting:	100%	Outcomes Assessed:	1, 2, 3, 4
Description:	Students are required to produce a project management plan, scope statement, work breakdown structure, Gantt chart and risk matrix. They should also produce a poster and deliver a short supporting presentation for their proposed project.				

MODULE PERFORMANCE DESCRIPTOR**Explanatory Text**

This module is assessed by one component: C1 - Coursework - 100% weighting. Module Pass Mark = Grade D (40%)

Module Grade	Minimum Requirements to achieve Module Grade:
A	70% or above
B	60% - 69%
C	50% - 59%
D	40% - 49%
E	35% - 39%
F	0% - 34%
NS	Non-submission of work by published deadline or non-attendance for examination

Module Requirements

Prerequisites for Module	None.
Corequisites for module	None.
Precluded Modules	None.

INDICATIVE BIBLIOGRAPHY

- LOCK, D. 2014. *The essentials of project management*. 5th ed. Farnham: Gower
- PINTO, J.K., 2018. *Project management: achieving competitive advantage*. 5th ed. Boston: Pearson.