

# This Version is No Longer Current

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MODULE DESCRIPTOR					
Module Title					
Placement					
Reference	BS3302	Version	3		
Created	March 2017	SCQF Level	SCQF 9		
Approved	July 2017	SCQF Points	15		
Amended	July 2017	ECTS Points	7.5		

#### **Aims of Module**

To provide the student with practical experience of problem solving and organisational dynamics in the workplace.

### **Learning Outcomes for Module**

On completion of this module, students are expected to be able to:

- 1 Apply knowledge and skills gained on the degree programme in a practical work context.
- 2 Undertake tasks of an administrative, managerial or legal nature.
- 3 Demonstrate the ability to reflect critically on their own learning experience in the workplace.

### **Indicative Module Content**

Supervised work experience placement of 12 weeks duration with an employer.

#### **Module Delivery**

Regular contact and monthly reviews with placement supervisor and at least one placement visit and telephone contact as required with University placement tutor.

Indicative Student Workload		Part Time
Contact Hours	10	10
Non-Contact Hours	N/A	N/A
Placement/Work-Based Learning Experience [Notional] Hours		140
TOTAL	150	150
Actual Placement hours for professional, statutory or regulatory body	140	140

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#### **ASSESSMENT PLAN**

If a major/minor model is used and box is ticked, % weightings below are indicative only.

### **Component 1**

Type: Coursework Weighting: 80% Outcomes Assessed: 1, 2, 3

Description: Placement report from Employer

## **Component 2**

Type: Coursework Weighting: 20% Outcomes Assessed: 3

Written reflective statement focussing on the skills and knowledge achieved by the student whilst

Description: fulfilling the learning contract between them and the employer. The length is determined by the

length of placement as indicated in the Module Handbook and CampusMoodle page. The report

shall be marked by the academic placement supervisor.

#### MODULE PERFORMANCE DESCRIPTOR

#### **Explanatory Text**

The Module is assessed by two components: C1 - Placement Report from Employer - 80% weighting. C2 - Reflective Report - 20% weighting. Module Pass Mark = Grade D (40%)

Module Grade	Minimum Requirements to achieve Module Grade:	
Α	At least 70% on weighted aggregate and at least 35% in each component	
В	At least 60% on weighted aggregate and at least 35% in each component	
С	At least 60% on weighted aggregate and at least 35% in each component	
D	At least 40% on weighted aggregate and at least 35% in each component	
E	At least 35% on weighted aggregate	
F	Less than 35% on weighted aggregate	
NS	Non-submission of work by published deadline or non-attendance for examination	

## **Module Requirements**

Prerequisites for Module None.

Corequisites for module None.

Precluded Modules None.

### **INDICATIVE BIBLIOGRAPHY**

- BOWDEN, J., 2011. *Writing a report: how to prepare, write and present effective reports.* 9th ed. Oxford: How to Books.
- 2 FANTHOME, C., 2004. Work placements: a survival guide for students. Basingstoke: Palgrave Macmillan.
- 3 LEWIS, R. and INGLIS, J., 2005. *How to write reports: the key to successful reports.* Cambridge: National Extension College Trust Ltd.