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## MODULE DESCRIPTOR

### Module Title

Evidencing Employability (One Semester)

Reference	BS3242	Version	1
Created	August 2020	SCQF Level	SCQF 9
Approved	July 2019	SCQF Points	15
Amended	July 2019	ECTS Points	7.5

### Aims of Module

To provide the student with an opportunity to evidence their developing employability skills and critically reflect on the contribution made to their employing organisation.

### Learning Outcomes for Module

On completion of this module, students are expected to be able to:

- 1 Develop a portfolio of evidence which demonstrates application of knowledge and understanding from the relevant course of study to the workplace.
- 2 Convey an understanding of the employing organisation and reflect critically on the contribution made to that organisation.
- 3 Demonstrate the skills and experiences that have been acquired during the period of study and the contribution they have made to the workplace.
- 4 Critically evaluate own strengths and weaknesses as a manager.

### Indicative Module Content

This module will be based on a period in which the student is fully involved in commercial business activities relevant to their course of study.

### Module Delivery

The module will be delivered in an online learning format with learning materials hosted on CampusMoodle which require independent study supported by periodic tutor contact.

### Indicative Student Workload

	Full Time	Part Time
Contact Hours	5	N/A
Non-Contact Hours	145	N/A
Placement/Work-Based Learning Experience [Notional] Hours	N/A	N/A
TOTAL	150	N/A
<i>Actual Placement hours for professional, statutory or regulatory body</i>		

**ASSESSMENT PLAN**

If a major/minor model is used and box is ticked, % weightings below are indicative only.

**Component 1**

Type: Coursework Weighting: 100% Outcomes Assessed: 1, 2, 3, 4  
 Description: E-portfolio

**MODULE PERFORMANCE DESCRIPTOR****Explanatory Text**

The module is assessed by one component: C1 - Coursework - 100% weighting. Module Pass Mark = Grade D (40%)

Module Grade	Minimum Requirements to achieve Module Grade:
<b>A</b>	70% or above
<b>B</b>	60% - 69%
<b>C</b>	50% - 59%
<b>D</b>	40% - 49%
<b>E</b>	35% - 39%
<b>F</b>	0% - 34%
<b>NS</b>	Non-submission of work by published deadline or non-attendance for examination

**Module Requirements**

Prerequisites for Module	None.
Corequisites for module	None.
Precluded Modules	None.

**INDICATIVE BIBLIOGRAPHY**

- 1 BECKER, S., 2021. *Boost your employability*. London: Sage.
- 2 CAMERON, S., 2021. *The business student's handbook : skills for study and employment* (7th ed). Upper Saddle River: Pearson.
- 3 DOWSON, P., 2015. *Personal and Professional Development for Business Students*. London: Sage
- 4 MORGAN, P., 2020. *The Business Student's Guide to Study and Employability*. (2nd ed). London, Sage.
- 5 NEUGEBAUER, J. and EVANS-BRAIN, J., 2016. *Employability: Making the most of your career development*. London, Sage.