ROBERT GORDON UNIVERSITY ABERDEEN

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MODULE DESCRIPTOR

Module Title

Employability Skills

Reference	BS3017	Version	3
Created	August 2021	SCQF Level	SCQF 9
Approved	July 2019	SCQF Points	15
Amended	September 2021	ECTS Points	7.5

Aims of Module

To provide the student with an opportunity to critically reflect on their developing employability skills and the contribution made to the workplace during the placement period.

Learning Outcomes for Module

On completion of this module, students are expected to be able to:

1	Demonstrate an understanding of key employability skills through independent research.
2	Demonstrate an understanding of their role and value within the organisation.
3	Reflect on their own contribution to the workplace during the placement period.
4	Reflect on their personal development during the placement period.

Indicative Module Content

Runs in Semester 2 in conjunction with placement modules (BS3301 or BS3213). Self reflective diagnostic tool; dimensions of success; reflective models; professional workplace behaviours; CV writing.

Module Delivery

Introductory webinars and self directed study.

Indicative Student Workload	Full Time	Part Time
Contact Hours	10	N/A
Non-Contact Hours	140	N/A
Placement/Work-Based Learning Experience [Notional] Hours	N/A	N/A
TOTAL	150	N/A
Actual Placement hours for professional, statutory or regulatory body		

ASSESSMENT PLAN

If a major/minor model is used and box is ticked, % weightings below are indicative only.

Component 1

Type:	Coursework	Weighting:	100%	Outcomes Assessed:	1, 2, 3, 4
Description:	Individual reflective essay				

MODULE PERFORMANCE DESCRIPTOR

Explanatory Text

Component 1 comprises 100% of the module grade. To pass the module, a D grade is required.

Module Grade	Minimum Requirements to achieve Module Grade:
A	A
B	B
C	C
D	D
E	E
F	F
NS	Non-submission of work by published deadline or non-attendance for examination

Module Requirements

Prerequisites for Module	None.
Corequisites for module	Placement module (BS3301)or One semester placement module (BS3213)
Precluded Modules	None.

INDICATIVE BIBLIOGRAPHY

1	COTTRELL, S., 2021. *Skills for success?: personal development and employability.* 4th ed. London: Red Globe Press.
2	HELYER, R.,2021. *The work-based learning student handbook.* 3rd ed. London?:Red Globe Press.
3	MOON, J.A., 2013. *Reflection in learning and professional development?: theory and practice.* Hoboken:Taylor and Francis.