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## MODULE DESCRIPTOR

### Module Title

Employability Skills

Reference	BS3017	Version	2
Created	March 2019	SCQF Level	SCQF 9
Approved	July 2019	SCQF Points	15
Amended	July 2019	ECTS Points	7.5

### Aims of Module

To provide the student with an opportunity to critically reflect on their developing employability skills and the contribution made to the workplace during the placement period.

### Learning Outcomes for Module

On completion of this module, students are expected to be able to:

- 1 Demonstrate an understanding of key employability skills through independent research.
- 2 Demonstrate an understanding of their role and value within the organisation.
- 3 Reflect on their own contribution to the workplace during the placement period.
- 4 Reflect on their personal development during the placement period.

### Indicative Module Content

Runs in Semester 2 in conjunction with 48 week Placement module (BS3301). Self reflective diagnostic tool; dimensions of success; reflective models; professional workplace behaviours; CV writing.

### Module Delivery

Introductory webinars and self directed study.

### Indicative Student Workload

	Full Time	Part Time
Contact Hours	10	N/A
Non-Contact Hours	140	N/A
Placement/Work-Based Learning Experience [Notional] Hours	N/A	N/A
TOTAL	150	N/A
<i>Actual Placement hours for professional, statutory or regulatory body</i>		

**ASSESSMENT PLAN**

If a major/minor model is used and box is ticked, % weightings below are indicative only.

**Component 1**

Type: Coursework Weighting: 100% Outcomes Assessed: 1, 2, 3, 4  
 Description: Individual reflective essay

**MODULE PERFORMANCE DESCRIPTOR****Explanatory Text**

The module is assessed by one component: C1 - Coursework - 100% weighting. Module Pass Mark = Grade D (40%)

Module Grade	Minimum Requirements to achieve Module Grade:
<b>A</b>	70% or above
<b>B</b>	60% - 69%
<b>C</b>	50% - 59%
<b>D</b>	40% - 49%
<b>E</b>	35% - 39%
<b>F</b>	0% - 34%
<b>NS</b>	Non-submission of work by published deadline or non-attendance for examination

**Module Requirements**

Prerequisites for Module	None.
Corequisites for module	Placement module (BS3301)
Precluded Modules	None.

**INDICATIVE BIBLIOGRAPHY**

- 1 COTTRELL, S., 2021. *Skills for success?: personal development and employability*. 4th ed. London: Red Globe Press.
- 2 HELYER, R., 2021. *The work-based learning student handbook*. 3rd ed. London?: Red Globe Press.
- 3 MOON, J.A., 2013. *Reflection in learning and professional development?: theory and practice*. Hoboken: Taylor and Francis.