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MODULE DESCRIPTOR

Module Title

Personal and Business Finance

Reference	BS2268	Version	7
Created	August 2021	SCQF Level	SCQF 8
Approved	July 2019	SCQF Points	15
Amended	August 2021	ECTS Points	7.5

Aims of Module

To develop an introductory knowledge and understanding of personal and business finance.

Learning Outcomes for Module

On completion of this module, students are expected to be able to:

- 1 Evaluate the main areas of personal finance for individuals.
- 2 Explain the main types of taxation and prepare basic tax calculations.
- 3 Evaluate sources of finance for business.

Indicative Module Content

None.

Module Delivery

This module will be delivered by a combination of face to face and on-line lectures together with supported weekly workshops.

Indicative Student Workload

	Full Time	Part Time
Contact Hours	36	N/A
Non-Contact Hours	114	N/A
Placement/Work-Based Learning Experience [Notional] Hours	N/A	N/A
TOTAL	150	N/A
<i>Actual Placement hours for professional, statutory or regulatory body</i>		

ASSESSMENT PLAN

If a major/minor model is used and box is ticked, % weightings below are indicative only.

Component 1

Type: Examination Weighting: 100% Outcomes Assessed: 1, 2, 3
 Description: Closed book examination

MODULE PERFORMANCE DESCRIPTOR**Explanatory Text**

Component 1 comprises 100% of the module grade. To pass the module, a D grade is required.

Module Grade	Minimum Requirements to achieve Module Grade:
A	A
B	B
C	C
D	D
E	E
F	F
NS	Non-submission of work by published deadline or non-attendance for examination

Module Requirements

Prerequisites for Module	None.
Corequisites for module	None.
Precluded Modules	None.

INDICATIVE BIBLIOGRAPHY

- 1 ATRILL, P. and MCLANEY, E., 2022. *Accounting and Finance for Non-specialists*. 12th ed. Harlow: Pearson Education Limited.
- 2 CALLAGHAN, G. FRIBBANCE, I. and HIGGINSON, M., 2012. *Personal Finance*. 2nd ed. Basingstoke: Palgrave Macmillan.
- 3 LOWE, J., 2010. *Be your own financial adviser*. Harlow: Financial Times Prentice Hall.