MODULE DESCRIPTOR

Module Title

Developing Professional Excellence (2)

Reference	BS2010	Version	4
Created	August 2021	SCQF Level	SCQF 8
Approved	July 2018	SCQF Points	30
Amended	September 2021	ECTS Points	15

Aims of Module

The aim of this module is to develop further competence in work-based learning with a focus on academic, professional, management and leadership development.

Learning Outcomes for Module

On completion of this module, students are expected to be able to:

1	Exercise the interpersonal skills of effective listening, influencing techniques, negotiation and persuasion.
2	Exhibit knowledge of how to use emotional and social intelligence to underpin effective working with colleagues, peers and others.
3	Evaluate academic and professional material and exercise rational and appropriate judgement on organisational issues.
4	Identify business problems and develop solutions to support decision making.
5	Create and manage a professional digital presence for promotional purposes.
6	Demonstrate an ability to manage time, set goals and prioritise activities to meet objectives.
7	Critically reflect upon personal development needs, learning and performance.

Indicative Module Content

Students will be required to digitally evidence work-based learning and professional development. This evidence base will align with the modules undertaken in the second year of study and will support activities articulated in the Learning Plan, all as appropriate to SCQF Level 8.

Module Delivery

The module is delivered in Blended Learning Mode using structured online learning materials/activities, facilitated by regular on-line tutor support, allowing students to contextualise this learning to their own workplace. Face-to-face engagement occurs through annual induction sessions and a series of modular on-campus workshops.

Indicative Student Workload

	Full Time	Part Time
Contact Hours	30	N/A
Non-Contact Hours	30	N/A
Placement/Work-Based Learning Experience [Notional] Hours	240	N/A
TOTAL	300	N/A
Actual Placement hours for professional, statutory or regulatory body	240	

ASSESSMENT PLAN

If a major/minor model is used and box is ticked, % weightings below are indicative only.

Component 1

Type:	Coursework	Weighting:	100%	Outcomes Assessed:	1, 2, 3, 4, 5, 6, 7
Description:	e-portfolio				

MODULE PERFORMANCE DESCRIPTOR

Explanatory Text

Component 1 comprises 100% of the module grade. To pass the module, a D grade is required.

Module Grade	Minimum Requirements to achieve Module Grade:
A	A
B	B
C	C
D	D
E	E
F	F
NS	Non-submission of work by published deadline or non-attendance for examination

Module Requirements

Prerequisites for Module	None.
Corequisites for module	None.
Precluded Modules	None.

INDICATIVE BIBLIOGRAPHY

1	BASSOT, B., 2017. *The employability journal*. London: Palgrave Macmillan
2	CAMERON, S.,2024. *The business student's handbook: skills for study and employment*. 8th Edition. Upper Saddle River: Pearson Education Limited.
3	HELYER, R., WALL, T., MILTON, A., and LUND, M. 2021. The work based learning student handbook. 3rd ed. Red Globe Press. London.
4	TROUGHT, F., 2017.?Brilliant Employability Skills: How to stand out from the crowd in the graduate job market (2nd Edition).?Harlow: Pearson Education.