

Module Title Communication Studies	Reference AS2049 SCQF SCQF Level 8 SCQF Points 15 ECTS Points 7.5 Created March 2011 Approved May 2011 Amended Version No. 1
Keywords Communication processes, oral communication, written communication, non-verbal communication, counselling, educational materials.	

This Version is No Longer Current

The latest version of this module is available [here](#)

Prerequisites for Module

None, in addition to SCQF8 entry requirements.

Corequisite Modules

None.

Precluded Modules

None.

Aims of Module

To provide students with a detailed knowledge and understanding of communication and educational methods, and their applications in practice.

Learning Outcomes for Module

On completion of this module,

Indicative Student Workload

<i>Contact Hours</i>	Full Time
Lecture/seminars	24
Tutorials	6

<i>Directed Study</i>	
Preparation of coursework	30

<i>Private Study</i>	
Private study	90

Mode of Delivery

Theoretical material is delivered by lectures and seminars. Workshops and tutorials will provide opportunities for practical application and development of skills.

Assessment Plan

students are expected to be able to:

1. Evaluate communication processes such as group work, interviewing, counselling, letter writing, e-mail, and telephone, their facilitation and barriers in a variety of situations.
2. Explain the principles of educational methods and the design and development of appropriate resources and materials.
3. Reflect actively on working within an inter-professional environment.

Indicative Module Content

Different methods and styles of communication required for interacting with service users, colleagues at all levels and the general public. Principles of oral communication necessary for interaction with individuals and groups including aspects of convening and managing meetings. Principles of written communication necessary for all aspects of practice including report writing, communicating with service users and colleagues and record keeping. Professional communications, interviewing, counselling, letter writing, e-mail and telephone. Team working, awareness of self and others, and how to seek and accept guidance.

	Learning Outcomes Assessed
Component 1	1,2
Component 2	3

Component 2 is a reflection on interprofessional working assessed as a competence.

Component 1 is an examination.

Indicative Bibliography

1. HARGIE, O., 2006. *The handbook of communication skills*, 3rd ed. Hove: Routledge.
2. MOSS, B., 2008. *Communication skills for health and social care*. London: Sage Publications Ltd.
3. PEBERDY, D. and HAMMERSLEY, J., 2009. *Brilliant meetings: what to know, say and do to have fewer, better meetings*. Harlow: Pearson Education Ltd.
4. SLAVIN, R.E., 2011. *Educational psychology: theory and practice*, 10th ed. Harlow: Pearson Education.

Barriers to communication and ways in which these may be overcome. Theories of communication including counselling and behavioural science. Principles of education theory, adult learning as applied to individuals and groups.

Methods available to teach others to teach. Resources for preparing educational materials for individuals and groups.

Multi-disciplinary team working, including inter-professional education.