

**This Version is No Longer Current**  
The latest version of this module is available [here](#)

## MODULE DESCRIPTOR

### Module Title

Professional Practice and Management

Reference	ACM005	Version	6
Created	May 2017	SCQF Level	SCQF 11
Approved	October 2002	SCQF Points	15
Amended	November 2017	ECTS Points	7.5

### Aims of Module

To develop the knowledge, skill and maturity of candidates, which will enable them, on qualification, to carry out their professional duties responsibly and effectively.

### Learning Outcomes for Module

On completion of this module, students are expected to be able to:

- 1 Explain the operation of cost control mechanisms within the context of the architectural design and construction process.
- 2 Demonstrate understanding of the business issues pertaining to running an architectural practice.
- 3 Demonstrate understanding of the various procurement methods available, and the administrative and contractual procedures involved in administering an architectural project.
- 4 Demonstrate understanding of the legal, statutory, and professional requirements relating to building design and construction.
- 5 Demonstrate understanding of the duties and responsibilities of architects as described in the Profession's Codes and Standards.

### Indicative Module Content

The module will cover the legal, professional and statutory responsibilities of the architect; the Architects Registration Board; the architect in relation to the building industry; professional and contractual relationships; the RIBA Plan of Work; the principles of planning and building regulation legislation; procurement options for construction projects; building contracts; cost planning and cost control; risk avoidance and risk control; architectural practice in the wider social context; Health and Safety legislation and the CDM Regulations; office management and quality assurance theories and principles; innovation in design management.

### Module Delivery

The mode of delivery is by lecture and student centred workshops and seminars and independent reading.

**Indicative Student Workload**

	Full Time	Part Time
Contact Hours	50	N/A
Non-Contact Hours	100	N/A
Placement/Work-Based Learning Experience [Notional] Hours	N/A	N/A
TOTAL	150	N/A
<i>Actual Placement hours for professional, statutory or regulatory body</i>		

**ASSESSMENT PLAN**

If a major/minor model is used and box is ticked, % weightings below are indicative only.

**Component 1**

Type:	Coursework	Weighting:	50%	Outcomes Assessed:	1, 2, 3, 4, 5
Description:	This is a single piece of coursework consisting of an essay or report on aspects of management and contracts.				

**Component 2**

Type:	Examination	Weighting:	50%	Outcomes Assessed:	1, 2, 3, 4, 5
Description:	Students have a choice of questions from each of 4 sections covering the course syllabus.				

**MODULE PERFORMANCE DESCRIPTOR****Explanatory Text**

In order to pass the module students must achieve 40% or greater in each component.

Module Grade	Minimum Requirements to achieve Module Grade:
<b>A</b>	70% or better
<b>B</b>	60% or better
<b>C</b>	50% or better
<b>D</b>	40% or better
<b>E</b>	35% or better
<b>F</b>	Less than 35%
<b>NS</b>	Non-submission of work by published deadline or non-attendance for examination

**Module Requirements**

Prerequisites for Module	RIBA Part 1 or equivalent.
Corequisites for module	None.
Precluded Modules	None.

**INDICATIVE BIBLIOGRAPHY**

1	RIBA Handbook of Architectural Practice Management, 9th Ed. RIBA 2013
2	RIBA - Architect's Job Book (9th Edition) 2013
3	RIAS - SCA 2000, Nov 2011 rev.(Standard Conditions of Appointment of an Architect)
4	Scottish Building Contract 2011
5	Architects Registration Board Student Handbook <a href="http://www.arb.org">www.arb.org</a>